

# Minutes

St. Mary Catholic School

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*Date | time* February 21, 2019 6:30pm | *Meeting called to order by* Jeannie Carlson

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## In Attendance

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Staff: Anita Eversole, Joseph Scarpino

School Board Members: Jeannie Carlson, Melissa McClintock, Nora Hickey, Naomi Swoboda, Michelle Mantea, Teresa Stawiarski

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## Approval of Minutes and Agenda

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The minutes for the last school board meeting have been approved.

Agenda for the meeting was approved.

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## Pastor's Report

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It is noted that Fr. Andy and his team are working on drafting policies for the promotion of St. Marys school and Parish.

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## Principal's Report

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As of February 21<sup>st</sup>, 2019 we have 187 students enrolled from 111 Families.

On Wednesday, February 27<sup>th</sup> the State of Illinois inspection to maintain accreditation will take place. This inspection occurs every 5 years. The required documentation from St. Mary's school was provided to the state ahead of the inspection on February 21<sup>st</sup>, 2019.

On January 27<sup>th</sup>, St. Marys School held is Catholic Schools Week open house. Four perspective families attended. Of those families, we have had one new enrollment for the 2019/2020 school year.

On Thursday, April 4<sup>th</sup>, St. Marys School will host a Meet and Greet for perspective families from 6pm to 7:30pm

As of today, the 2019/2020 School year calendar has not been made available. The Illinois Public schools have passed new rules regarding school days allowing for Home Learning days in place of snow days, etc. Private schools in Illinois are still requiring 176 Calendar days, but they will be voting in the coming weeks.

St. Mary's School will also be participating in the Inaugural Plano Heritage Fest on Saturday June 1<sup>st</sup>.

Mr. Scarpino has provided the board with the following:

- A copy of the Diocese of Joliet Catholic Schools Dashboard and a copy of the St. Mary Plano Dashboard
  - A copy of the Diocese of Joliet Human Sexuality Policies for Catholic Schools
  - Reminder that each school should appoint an Empower Illinois Team-currently Anita Eversole is our Empower Illinois representative. A list of upcoming Empower Illinois events/meeting dates have been provided
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## School Board Committees and By-Laws

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The following changes to committees and committee members were voted on and approved as follows:

- Board Chairperson: Jeannie Carlson
- Secretary: Nora Hickey

The School Board By-Laws have been approved and there are no changes.

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## Budget

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Current financials were not provided at this meeting. We were provided with the Current Dashboard.

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## Campus Improvement Report

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Tom Conlin was not present. However, eight new Dell Computers have been purchased to work with the Smart Boards and should be delivered by March 5<sup>th</sup>.

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## Catholic School Culture Report

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The Feast of the Immaculate Conception family event following mass was a great event. Families came together and had a light breakfast and enjoyed community.

Goal would be to plan more events based on the Liturgical Calendar to bring together school families and the St. Marys community.

More information to come about future events.

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## Community Relationships Report

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Involvement in the Plano Mobile Food pantry has been limited to a handful of school families. The agreement with CUSD 88 and the Kendall County Food Pantry is that St. Mary's will provide the volunteers to run the pantry on the 3<sup>rd</sup> Friday of each month. We would like to see this promoted on a regular basis.

The 1<sup>st</sup> Annual St. Mary's Community Trunk or Treat was a great event with a great turn out. The weather turned on us, but overall the event was a success.

The next event will be a St. Mary's Community Easter Egg Hunt held on April 7<sup>th</sup>. We will be reaching out to St. Mary's Parish for egg/candy donations. More information to come.

We will also help organize/participate in the Plano Heritage Fest to promote St. Mary's School within the Community.

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## Fundraising Report

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The Fundraising Chair, Tara Freiders, was not present. Update provided by Joseph Scarpino.

We are currently at \$80,000.00 of our \$100,000.00 annual fundraising goal. Our only remaining fundraiser is our annual Walk-a-Thon to be held Friday, April 5<sup>th</sup>.

St. Patrick's Parish has informed us that we will be allowed to collect for the following events each year: the Sandwich Fair 50/50 Raffle; Royal Extravaganza; and Walk-a-Thon. They will also hold a special collection during Catholic Schools Week each year.

On April 11<sup>th</sup> we will hold an open meeting to allow parents to present fundraising ideas they would like to hold for the following school year.

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## Marketing Report

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Four Parish Marketing kits were recently purchased to be used to promote St. Mary's School at parishes in the area. The plan is to focus on areas within a 15 mile radius.

A postcard marketing piece was also sent out to over 6000 area homes to promote the school.

The Marketing Team is also looking to promote St. Mary's school through creating a contact list from people baptizing their children at St. Mary's Parish. They will be presented with a gift (a branded bib for St. Mary's School).

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## Announcements

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- Joseph Scarpino will be sending out a "meal train" email for families to sign up to pray for Mr. Bennett and his family. Mr. Bennett recently learned he will be deployed for a 9 month period. We would like to be able to let him and his family know that each day he is deployed he will be prayed for.
- Jeannie Carlson gave her grant presentation. She will offer 100 hours of service and complete the grant paperwork and update us accordingly.

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## Next Meeting

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Thursday, April 11, 2019—This meeting will start at 6pm to allow for Fundraising Presentations.

Motion to adjourn was made at 8:03pm and unanimously passed.